

ISSA Guidelines on Administrative Solutions for Coverage Extension and ISSA Guidelines on Contribution Collection and Compliance

ISSUES TO BE ADDRESSED (EXAMPLE)

- 1. Within the ISSA Guidelines on Administrative Solutions for Coverage Extension and the ISSA Guidelines on/Contribution Collection and Compliance, which specific areas and specific guidelines would you like the workshop to address?*

Our institution would like to increase the effective coverage of difficult to cover groups, particularly self-employed workers. At the moment we have been applying the same approaches as for other categories of workers and carrying out some specific awareness campaigns.

We would like to carry out a consistent strategy focusing on self-employed and other similar groups but using the most as possible the already developed institutional capacities.

In terms of ISSA Guidelines, we would like to address the ones related to:

- Strategy: Guidelines 4 and 5 of Contribution Collection and Compliance focusing on self-employed. Guideline 4 of Coverage Extension.
- Increasing awareness: Guideline 8 of Coverage Extension, as well as Guidelines 18, 19 and 20 of Contribution Collection.
- Institutional capacity: Guidelines 3 and 4 of Coverage Extension.
- Registration: Guidelines 10 and 11 of Coverage Extension, as well as Guideline 8 of Contribution Collection.
- Contribution collection processes: Guidelines 13-17 of Coverage Extension, as well as guidelines 9 and 10 of Contribution Collection in order to have a consistent approach.

- 2. Could you describe briefly the challenges you and your organization are facing related to the topic of the Guidelines?*

We are experiencing difficulties in reaching, enrolling and collecting contributions from self-employed as well as other difficult to cover groups.

In the last years, our institution enhanced the registration and contribution collection of employers and dependent employees achieving improvements in the effective coverage and compliance of these groups. However, covering self-employed and other groups such as small businesses has been much more difficult.

- 3. Could you describe the desired improvements you and your organization would like to make related to the topic of the Guidelines?*

We would like to put into practice processes and effective measures to enrol workers in the difficult to cover groups particularly self-employed, as well as to implement adequate contribution collection processes.

The overall goal is to increase the effective coverage and compliance among self-employed and other difficult to cover groups.

4. *What do you expect to gain from the workshop?*

The workshop will give our organisation an excellent opportunity to understand in more detail the guidelines, to learn from the workshop expert and to discuss these challenges and exchange solutions with colleagues from other organizations and with the expert. I would like to return to my institution with more information as well as resources to put in place and an appropriate work plan to meet these objectives.